

T G Macarthy Trust - General Grants - Application Form v1

Form Preview

Are you eligible to apply for funding from the T G Macarthy Trust?

* indicates a required field

Before you answer the questions below please check the [Trust's funding region](#) and [read the Trust's eligibility for funding criteria](#).

You must be a registered charity with charities services, an incorporated society or a registered school to apply.

Is your organisation a: *

- ☐ Registered charity with Charities Services
- ☐ Incorporated society
- ☐ Registered school
- ☐ A marae registered under the Te Ture Whenua Māori Act 1993 (Māori Land Act 1993)
- ☐ Applying under a fundholder
- ☐ None of the above - you are not eligible to apply

Is your organisation operating or providing a service within the Trust's funding region. *

- ☐ Yes
- ☐ No - you are not eligible to apply

Applicant Details

* indicates a required field

Name of your organisation *

Organisation Name

Please enter and lookup your Charity Registration Number format: CC12345)

The Charity Registration Number provided will be used to look up the following information. Click Lookup above to check that you have entered the Charity Registration Number correctly.

New Zealand Charities Register Information
Charity Registration Number
Organisation Name
Other Names
Status
Street Address

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Postal Address

Telephone

Fax

Email

Website

Date Registered

Please enter the number in upper case, with no space between the letters and digits. If you have entered the number correctly the fields in the grey box will populate.

If details of your organisation's address, website etc need updating or are missing, please add them here:

Please enter any other registration number here e.g. incorporated society number or charitable trust number:

Is your organisation a local branch or group of a national organisation? *

☐ Yes

☐ No

If yes, please provide a brief explanation of your organisation's structure

School EQI Number

If you are a school applying please enter your Equity Index number. Schools should speak to the Trustee before applying.

Bank Account Details

If you are successful, we will need your bank account details. Note that payments will only be made to bank accounts under your organisation's name. No payments will be made to third party bank accounts.

Bank Account *

Account Name

Account Number

Must be a valid New Zealand bank account format.

Please attach a bank deposit slip or verification of your bank account details *

Attach a file:

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Verification of your organisation's bank account can either be: a bank deposit slip, a full bank statement issued in your organisation's name & dated within the last 3 months, OR a signed written & stamped confirmation from a bank of your organisation's account number dated within the last 3 months.

Is your organisation GST Registered? *

☐ Yes ☐ No

IRD/GST Number

Must be at least 11 characters, format: 012-345-678.

Key Contacts

Contact for this application *

Title First Name Last Name

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Position Held

Contact Phone Number

Must be a New Zealand phone number.

Contact Person's Email

Must be an email address.

Head of Organisation *

Title First Name Last Name

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Head of Organisation Position *

Head of Organisation Primary Phone Number *

Must be a New Zealand phone number.

Head of Organisation Primary Email *

Must be an email address.

Remember to continue saving as work through the application so you don't lose your work.

Tell us about your organisation and funding request

* indicates a required field

Why: Tell us briefly about your organisation. What is your organisation's purpose / vision / mission? What does your organisation currently do to achieve its purpose and support your communities? *

Word count:

In this section we want you to tell us about your organisation as a whole with an overview of what you do. Further down you will answer questions about the specific purpose or activity your funding application relates to. (Suggest no more than 300 words)

Who: Tell us about the communities and people your organisation aims to serve or support. Including how many people you support each year within the funding region. *

What are you applying for?

Please read the following carefully before selecting a group to apply under.

All applications must be aligned to both the Trust's *priority communities* and *priority initiatives*.

Applications for a general contribution to operating expenses must be in Group 1. The Trust will fund a maximum of \$15,000 towards operating expenses.

☐ **Group 1 Community Support. Applications between \$5,000 and \$15,000.**

- a contribution to operating expenses
- a contribution towards existing salaries or wages.
- grants for projects or programmes under \$15,000.
- small equipment purchase / replacement, capital purchases under \$15,000.

Examples of applications that apply in Group 1: rent, utilities, insurance and audit costs, volunteer expenses, contribution to salaries, art supplies, foodbank supplies, replacement of technology.

☐ **Group 2 Community Impact. Applications between \$15,000 to \$50,000 per grant.**

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Applications must show a strong alignment to the Trust's vision and mission and create beneficial impact for priority communities through priority initiatives.

- Grants must be for specific projects or programmes. Requests can include salaries and administrative overheads related to the specific project or programme. Programmes can be new or existing.
- Medium capital grants.

Examples of applications that apply in Group 2: salary costs must be for a specific project or programme e.g. social supermarket, foodbanks, counselling or budgeting services; equipment, workshop costs educating specific groups or communities, programme delivery costs.

Our large capital grants are now only available once per year in the March grant round.

Which group are you applying in: *

- ☐ Group 1 - Community Support
☐ Group 2 - Community Impact

You may only choose one group.

Funding request title (in 10 words or less) *

Word count:

If you had to give a brief statement to describe your funding request what would you say? e.g. Operating expenses - rent, insurance; To provide counselling services; Purchase of equipment;

How much funding is your organisation requesting? *

Minimum request amount \$5,000. If you are GST registered the amount requested must EXCLUDE GST.

Priority Communities - select which of the Trust's priority communities your request will support

- ☐ Tamariki
☐ Rangatahi
☐ Older people
☐ Māori communities
☐ Pasifika communities
☐ Other ethnic communities
☐ Rainbow communities
☐ People living with diverse abilities and / or chronic health conditions
☐ Communities or individuals facing hardship

You may choose more than one community but please choose only those that are most relevant to this funding request.

Priority Initiatives - select which of the Trust's priority initiatives best aligns with your request *

- ☐ Address basic needs such as food, shelter, hygiene, personal safety, and access to essential items and services that support daily living
☐ Offer financial mentoring and budgeting support
☐ Support youth wellbeing, development and employment readiness
☐ Reduce social isolation and foster connection

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- ☐ Improve access to mental health and wellbeing services
- ☐ Assist refugees and migrants in settling and thriving
- ☐ Support people to access and navigate essential services such as health, disability and income support services.
- ☐ Equitable participation and enjoyment of the arts and cultural activities

You may choose more than one initiative but please choose only those that are most relevant to this funding request.

Which areas of the Trust's funding region will benefit from the funding? *

- | | | |
|--|---------------------------------------|-------------------------------------|
| ☐ The Total Area | ☐ Porirua | ☐ Rangitikei |
| ☐ Wellington City | ☐ Kapiti Coast | ☐ Whanganui |
| ☐ Lower Hutt | ☐ Horowhenua | ☐ Wairarapa |
| ☐ Upper Hutt | ☐ Manawatu | ☐ Ruapehu |

Note only part of the Ruapehu district is in the funding region, ensure you check the Trust funding region on our website before applying.

How do you plan to use the funding? How is your request aligned with the Trust's mission and the priorities you selected above? *

Ensure it is clear exactly what you are asking for funding for. We are interested in understanding the need in your community and how the funds will help build strong, inclusive, and equitable communities.

Tell us about the impact that this request will contribute to - what are the measurable outcomes that will demonstrate the success of the plan? *

Including how many people you expect to help with this specific request.

Tell us about how your organisation collaborates with others, especially around the initiative you are seeking funding for. *

Word count:
(Suggest no more than 200 words).

Budgets and Quotes

- - Providing a budget is strongly recommended.
 - If your request is for operating costs include your operating budget; if your request is for a specific project or programme include a budget related to that.
 - Budgets should include all expenses and identify if income sources are confirmed or unconfirmed.

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- Funding requests for capital items and specific items of equipment should provide quotes where possible.
- If you cannot provide a budget or quotes, please upload a note of explanation so you can continue as this section requires an upload.

Please attach supporting quotes, budgets etc. here *

Attach a file:

Remember to continue saving as work through the application so you don't lose your work.

Your Organisation's Financial Details

* indicates a required field

When reviewing your organisation's finances, are you happy for T G Macarthy Trust to use your most recent financial statements from Charities Services? *

- ☐ Yes, please review our statements on Charities Services
- ☐ No, I'll upload a recent copy here

Financial statements and performance reports filed with Charities Services must be compliant with standards set by the External Reporting Board (XRB). If your statements are not compliant with the relevant standards applicable to your charity size and type, your application may be declined.

If your financial statements filed with charities are more than 12 months old and you wish to provide more recent financial information; or you are not required to file with charities services, please upload financial statements here:

Attach a file:

E.g use this space to upload your most recent annual report if not yet filed with Charities Services or to add draft financial statements pending audit report or recent financial reports provided to your board. If you are a branch of a national organisation you may wish to upload local reports showing local financial position.

If there is anything about your financial statements or financial position that you wish to tell us please add comments here:

Optional: for example statement about reserves, draft statements waiting on auditor, significant events since balance date

Final information declarations

* indicates a required field

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Is there any other supporting information you would like to upload?

Attach a file:

E.g. Supporting research, letters of support etc.

- Our preference is a maximum of 2 documents however this field is not limited.
- If possible, please combine files into one uploaded document.
- You can upload Zip files for video or images
- Our preferred format for attachments is PDF however Excel, Word or JPG is acceptable.
- Supporting materials cannot exceed 25MB in size, as files exceeding this will not upload.

How did you hear about the Trust? *

- ☐ I have applied to the Trust in the past.
- ☐ At a funding event or forum in the community
- ☐ Word of mouth or recommendation.
- ☐ Internet (e.g. Public Trust, Facebook, search engine or other funding websites).
- ☐ Media (e.g. Newspaper or radio adverts).
- ☐ Other:

Applicant feedback (optional).

*We continually seek to improve our website, application form and information to applicants.
We appreciate your feedback*

On a scale of 1 to 10 please rate how easy our application process has been. 1 for not easy at all, to 10 being very easy.

Have you got any suggestions for how we could improve our application process?

Declaration Privacy Statement

In submitting this application form I certify that:

- I am authorised by my organisation to complete and submit this application;
- I am authorised to provide and upload the personal information of our employees in accordance with the Privacy Act 2020, if applicable;
- to the best of my knowledge, all details supplied in this application and any attached documents are true and correct.

I agree that I will contact Public Trust Charities Team immediately if any information provided in this application changes or is incorrect.

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I understand that if the Trust approves a grant, my organisation will be required to comply with any terms and conditions applying to the grant, including those set out on Public Trust's website, and be bound by the content of my application to apply the funding for the purpose for which it was requested. My organisation may also be required to comply with the Trust's accountability requirements, and may be asked to publicly acknowledge the donation from the Trust.

I acknowledge that the information contained in this application is stored in the SmartyGrants database and will be held by Public Trust for the purpose of assessing the application submitted by me on behalf of my organisation to the T G Macarthy Trust.

I understand the information may be made available to other parties such as the Trust Board and / or auditor in the course of enquiries regarding applications and third part suppliers for related purposes.

I acknowledge that if I do not provide all of the information requested, Public Trust may not be able to assess this application.

My organisation gives consent for Public Trust to hold this information for no longer than is required in order to assess this application and to meet their legal requirements.

My organisation acknowledges that individuals may ask for access to personal information held about them and, if they believe the information is incorrect, they are able to request correction of that information.

I have read and understood the declaration and privacy statement *

☐ Yes

Full Name *

Date *

Must be a date.