

Page Trust 2022 Funding Eligibility Criteria

Your organisation / school must be:

- Registered with Charities Services or;
- A registered incorporated society or;
- A school registered with the Ministry of Education
- Operating or providing a service within the Trust Funding Regions ([Hamilton funding area](#)) or [Palmerston North funding area](#)).

PLEASE NOTE:

- Grants will be for a minimum of \$3,000 to a maximum of \$10,000. All funding is GST exclusive.

Any applications with the following circumstances will not be considered.

- Incomplete or late applications
- Retrospective funding
- Accountability requirements from 2021 - any applicant who received funding in 2021 that has not uploaded a receipt for the grant to the SmartyGrants database will not be considered. (Or who has not made alternate arrangements with the Trustee.)
- Applications from individuals, sports organisations and service clubs
- Applications requesting funding for overseas projects
- Applications not based in or supporting people within the specified Hamilton or Palmerston North funding regions
- Applications submitted under \$3,000 or those submitted over \$10,000.

Are you eligible to apply for funding?

* indicates a required field

Before you answer the questions below please read the Trust's **eligibility for funding criteria** ([Hamilton funding region](#)) or ([Palmerston North funding region](#)).

If you answer **no** to any of the questions below you are **not eligible to apply** to the Trust for funding. **PLEASE DO NOT SUBMIT AN APPLICATION AS IT WILL NOT BE CONSIDERED BY THE TRUST.**

Is your organisation a registered charity with Charities Services or a school? *

- Yes No

Is your organisation / school operating or providing a service within one of the Trust's funding regions (refer to the Trust's two funding regions) ? *

- Yes No

Refer to: <https://www.publictrust.co.nz/grants/how-do-i-find-one/grants/page-trust>

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Have you read the Trust's eligibility for funding criteria? *

Yes

No

Which city does your organisation or school operate in or assist the community? *

Palmerston North

Hamilton

Both of the above

If you are not eligible to apply and are still looking for funding you may like to visit the Public Trust or Generosity NZ websites to search for other grant making organisations.

Applicant Details

* indicates a required field

Organisation / School Details

Name of your organisation/ school *

Organisation Name

If your organisation is a branch of a national body please enter your name in the following format 'ABC Group - Wellington'.

Please enter and lookup your Charities Registration Number, format: CC12345

The Charity Registration Number provided will be used to look up the following information. Click Lookup above to check that you have entered the Charity Registration Number correctly.

New Zealand Charities Register Information
Charity Registration Number
Organisation Name
Other Names
Status
Street Address
Postal Address
Telephone
Fax
Email
Website
Date Registered

Please enter the number in upper case, with no space between the letters and digits. If you have entered the number correctly the fields in the grey box will populate.

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Postal Address *

Address

Suburb Town/
 City

Must be a New Zealand post code

Website

Must be a URL

Is your organisation / school GST Registered? *

Yes

No

IRD/GST Number

Must be at least 11 characters, format: 012-345-678.

Please provide your bank details.

Note that payments will only be made to bank accounts under your organisation / school name. No payments will be made to third party bank accounts.

Organisation's Bank Account Name *

e.g. ABC - Wellington Inc

Bank Account Number *

Please enter your bank account number, format: 12-1234-1234567-012. There must be a total of 19 characters.

Please attach a bank deposit slip or verification of your bank account details *

Attach a file:

Verification of your organisation / school bank account can either be; a full bank statement issued in your organisation / school name & dated within the last 3 months, OR a signed written & stamped confirmation from a bank of your organisation / school account number dated within the last 3 months.

Contact for this application *

Title

First Name

Last Name

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Position Held

Contact Phone Number *

Please provide a daytime contact phone number, including the area code.

Contact Person's Email *

Must be an email address.

Tell us about your organisation / school

* indicates a required field

What does your organisation do or what educational level does your school provide for?

Tell us briefly what does your organisation currently do or what educational level / services does your school provide for? *

Word count:

Please limit your answer to 200 words or less.

How many people does your organisation /school assist per year? *

Please show the number assisted annually by your branch/ within the Trust funding area. Note this for all of the work your organisation / school does.

How many paid staff do you have? *

Please show the number of FTE for your branch/ within the Trust funding area.

How many volunteers do you have? *

Please show the number of volunteers for your branch/ within the Trust funding area.

What are you applying for?

Funding request title *

In 10 words or less - if you had to give a brief statement to describe your funding request what would you say? e.g. equipment (x2 wheelchairs); to provide counselling services; operating expenses - 6 months' rent; etc.

How much funding is your organisation / school requesting? *

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\$

Minimum request amount \$3,000 and maximum amount \$10,000. Please round to the nearest \$. If you are GST registered the amount requested must EXCLUDE GST.

What will this grant enable your organisation / school to achieve? *

Please provide specific details of your project/programme, the expense you wish to pay or item you wish to purchase. What are the expected outcomes of the funding and who will benefit?

Describe how the project / programme is aligned with the Trust's objectives? *

Approximately how many people do you expect to benefit from the funding? *

What is the total expected cost of your project/programme/expense? *

\$

Must be a dollar amount.

If not fully funded by the Trust, how will you fund the remaining balance required? Include details of other funding applications, and/or provide an outline of any fundraising efforts already undertaken toward this project. *

This is specifically related to the purpose of the application. If you are seeking other grants how much of your funding is confirmed?

Budgets, Cost and Quotes

Project specific - Please attach supporting quotes, budgets etc. here

Attach a file:

Your Organisation / School Financial Details

* indicates a required field

Please attach a copy of your organisation / school most recent
Financial Statement *

Financial Statement Balance Date *

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Attach a file:

Note that financial statements must comply with the reporting standards set by Department of Internal Affairs - Charities Services. You must attach the same completed financial statements you used with your latest Charities Filing Return.

Income & Expenditure

In the questions below please provide financial details using your most recent Financial Statements.

Total Income *

Total Expenditure *

Net Surplus/Deficit *

Assets & Liabilities

Current Assets *

E.g. Bank accounts, debtors, stock, term deposits maturing within 12 months.

Non-Current Assets *

E.g. Property, investments, equipment & other assets.

Total Assets *

Current Liabilities *

E.g. Overdrafts, creditors, unused donations with conditions etc.

Non-Current Liabilities *

E.g. Loans, Mortgages etc.

Total Liabilities *

Working Capital (Current Assets - Current Liabilities) *

Sources of Funding

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Please list your organisation / school top 10 sources of external funding (such as grants, government contracts & foundation income) for the next 12 months. For unconfirmed sources of funding, you may write, 'unconfirmed' next to it in brackets. E.g. ABC grant (unconfirmed).

Funding Source/ Organisation	Amount	Funding End Date
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

Final information & declarations

* indicates a required field

Is there any other supporting information you would like to upload? Please limit to 2 documents.

Attach a file:

E.g. Supporting research, letters of support etc.

Our preferred format for attachments is PDF, Excel, Word or JPG.

Supporting materials cannot exceed 25MB in size, as files exceeding this will not upload.

How did you hear about the Page Trust? *

- I have applied to the Page Trust in the past.
- Word of mouth or recommendation.
- Internet (e.g. Public Trust, search engine or other funding websites).
- Facebook
- Media (e.g. Newspaper or radio adverts).
- Other:

Please name the internet pages, newspapers, or radio stations where you would like to hear about future grant rounds opening.

Declaration & Privacy Statement

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I certify that:

- I am authorised by my organisation / school to complete and submit this application;
- to the best of my knowledge, all details supplied in this application and any attached documents are true and correct.

I agree that I will contact Public Trust immediately if any information provided in this application changes or is incorrect.

I understand that if the Trust approves a grant, my organisation / school will be required to comply with any terms and conditions applying to the grant, including those set out on Public Trust's website, and be bound by the content of my application to apply the funding for the purpose for which it was requested. My organisation / school may also be required to comply with the Trust's accountability requirements.

By submitting an application my organisation / school consents to the information collected by Public Trust being used for the purpose of assessing this application and any other application for funding made to other Trusts administered by Public Trust. I acknowledge that if I do not provide all of the information requested, Public Trust may not be able to assess my application. My organisation / school also consents to the information supplied in this application being made available to other parties in the course of enquiries regarding applications and/or publishing the results of funding approved. I acknowledge that individuals may ask for access to personal information held about them and, if they believe the information is incorrect, they can request correction of that information.

Funding recipients may be asked to publicly acknowledge the donation from the Page Trust.

I have read and understood the declaration and privacy statement *

Yes

Date

Must be a date.