

JBS Dudding Trust 2026 Rangitikei Rural Halls Maintenance Application Form

Form Preview

JBS Dudding Trust - 2026 Rangitikei Rural Halls Maintenance

* indicates a required field

Essential Reading

Before responding to the questions below, please ensure you have checked the JBS Dudding Trust funding region and carefully reviewed the JBS Dudding Trust Eligibility for Funding Criteria ([Trust Eligibility for Funding Criteria](#)).

If you answer “**no**” to any of the eligibility questions, your organisation will not be eligible to apply for funding from the Trust. In this situation, we ask that you please do not submit an application, as it will not be considered by the JBS Dudding Trust.

If your application relates to the **Contestable Grant Round**, please refer to the **JBS Dudding Trust 2026 Contestable Grant** information [JBS Dudding Trust 2026 Contestable Grant Round](#)

Eligibility Requirements – Please Read Carefully

Is your Rural Hall located in, and does it support and serve, the Rangitikei District community? *

Yes

Only applicants that operate within, and provide assistance to communities in, the Rangitikei District are eligible to apply.

Is your Rural Hall application specifically for the purpose of rural hall maintenance? *

Yes

Only applicants that operate within, and provide assistance to communities in, the Rangitikei District are eligible to apply.

Funding Eligibility - essential reading

If your Rural Hall is not eligible to apply through this programme and you are still seeking funding, you may wish to explore other funding opportunities. Useful starting points include the [Public Trust Charities](#) website and the [Generosity NZ](#) website, which provide searchable databases of other grant-making organisations.

Applications That Will Not Be Considered

To ensure transparency and fairness, applications with any of the following circumstances will not be considered:

- **Incomplete or late applications** Please ensure all questions in the application form are fully answered and that all requested supporting documentation is uploaded. Applications that are incomplete or submitted after the closing date may be deemed ineligible.
- **Requests for retrospective funding** Funding cannot be provided for costs that have already been incurred.
- **Outstanding accountability requirements from 2025** Any applicant that received funding in the 2025 grant round and has not uploaded the required receipt to the

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SmartyGrants database will not be considered, unless alternative arrangements were agreed with Public Trust as Trustee.

- **Ineligible applicant types** Applications from individuals, sports organisations, or service clubs will not be considered. (This includes organisations that charge membership fees or primarily focus on social activities.)
- **Overseas projects** Applications requesting funding for projects located outside New Zealand are not eligible.
- **Outside the Rangitikei District** Applications that are not based in, or do not support people or communities within, the Rangitikei District (as per the Rangitikei District Council map) are not eligible.
- **Not related to rural hall maintenance** Applications must be specifically for rural hall maintenance purposes.
- **Non-compliant financial statements** Financial statements must comply with the reporting standards set by DIA - Charities Services. Applicants must attach:
 - The same completed financial statements submitted with their most recent Charities Services return (if applicable), **or**
 - Copies of Rural Hall bank statements covering the past 12 months.
- **Requests outside the funding range** Applications requesting funding outside the approved range will not be considered. The funding range is **\$2,000 to \$20,000 (excluding GST)**.

Applicant Details – Tell Us About Your Rural Hall

* indicates a required field

Please specify the Rural Hall this application relates to. *

Organisation Name

Is the Rural Hall currently registered for GST? *

Yes

No

Please note that all funding is GST exclusive. If your application is successful, the grant should be recorded as a donation in your financial records.

IRD/GST Number

Must be at least 11 characters, format: 012-345-678

Contact for this application *

Title

First Name

Last Name

Position held *

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Contact phone number *

Please provide a daytime contact phone number, including the area code.

Contact person's email *

Must be an email address.

Please provide a brief overview of your Rural Hall, including how it is used and its importance to the local community.

* indicates a required field

Approximately how many people use or benefit from the Rural Hall each year? *

Approximate figure is sufficient

Does the Rural Hall have any paid staff? If so, please indicate how many. *

If your Rural Hall does not have any paid staff, please enter "nil" so you can continue with the application form.

Approximately how many volunteers are involved with the Rural Hall? *

If your Rural Hall has no volunteers, please enter "nil" so you can continue with the application form.

Approximately how many events has the Rural Hall hosted in the last 12 months? *

Word count:

Must be no more than 50 words.

If your Rural Hall did not hold any events in the last 12 months, please enter "nil" to proceed with the application.

What is the specific maintenance project or purpose the Rural Hall is applying for funding for?

Funding Request Title *

Word count:

In 10 words or less, briefly describe what you are seeking funding for. Examples include general maintenance, accessibility upgrades, or septic tank replacement.

Please provide more detail about what the Rural Hall is seeking funding for, including the scope of work and why it is needed. *

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Word count:

Must be no more than 100 words.

Please provide details of your Rural Hall project/programme, the expense you wish to have paid for or item you wish to purchase.

Please attach a budget for the maintenance project. Where a specific item is being purchased, a quote dated within four weeks of the application date must also be provided. *

Attach a file:

Cancellation or Refund Check: Please confirm that you have reviewed and received clear cancellation and refund terms, including deposit conditions, for each quote submitted. *

- Yes
 Not applicable

Has the Rural Hall received any JBS Dudding Trust funding in previous years that remains unspent? *

Word count:

Must be no more than 30 words.

If your Rural Hall has any unspent funding from the JBS Dudding Trust, please tell us how much remains, why it has not been spent, and when you expect to spend it. If there are no unspent funds, enter "nil" to proceed with the application.

Please specify the total amount of funding the Rural Hall is requesting. *

\$

Please note that funding requests must be between \$2,000 and \$20,000. Amounts should be rounded to the nearest dollar, and if you are GST registered, the requested amount must exclude GST.

Please indicate the total expected cost of the Rural Hall's maintenance project, including all associated expenses. *

\$

If the total amount requested is not granted, please tell us how the Rural Hall will cover the remaining project costs. *

This question relates specifically to the purpose of this application. If the full funding amount is not approved, please explain how the Rural Hall will meet any remaining project costs. Please include: The amount of funding already confirmed for this project (if any), Details of any other funding applications submitted or planned, An outline of any fundraising activities already undertaken toward this purpose. If your Rural Hall does not have a remaining balance to fund, please enter "nil" so you can continue with the application form.

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Financial Information About Your Rural Hall

* indicates a required field

Please upload the Rural Hall's most recent financial statement or balance sheet. If formal financial statements are not available, please provide copies of the Rural Hall's bank statements covering the last 12 months. *

Attach a file:

Financial Statement Balance Date or End of Financial Year for the Bank Account

Note that financial statements must comply with the reporting standards set by Department of Internal Affairs - Charities Services. You must attach the same completed financial statements you used with your latest Charities filing return.

Income and Expenditure Overview

In the questions below, please provide financial details based on the Rural Hall's most recent filed financial statements or bank statements. Once you have entered the Total Income and Total Expenditure figures, the Net Surplus or Deficit will be calculated automatically for you.

Total Income *

Must be a whole dollar amount (no cents).

EG: hall hire fees received, regular user fees received, grants received, funds received via fundraising activities, donations / sponsorships received

Total Expenditure *

Must be a whole number (no decimal place).

EG: maintenance / repairs, utilities, insurance, cleaning & supplies, admin costs, compliance & safety costs, event costs

Net Surplus/Deficit

This number/amount is calculated.

Net Surplus or Deficit will be calculated automatically for you.

Assets Overview

Please complete the following questions using the most recent financial statement or bank statements for your Rural Hall. The Total Assets amount will be calculated automatically once Current and Non-Current Assets have been entered.

Current Assets *

Must be a whole dollar amount (no cents).

E.g. Bank account balances (cheque and savings accounts), Cash on hand, Term deposits (short-term), Accounts receivable (e.g. unpaid hall hire fees), Prepaid expenses (e.g. insurance paid in advance)

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Non-Current Assets *

Must be a whole dollar amount (no cents).
E.g. Fixtures and fittings (kitchen units, stage fittings, lighting), Furniture (tables, chairs, cupboards), Equipment (PA system, projector, heaters, fridges, freezers), Maintenance equipment (lawn mower, tools), Long-term investments or term deposits, Improvements or upgrades (e.g. accessibility ramps, roofing, insulation)

Total Assets

This number/amount is calculated.
Total Assets will be calculated automatically for you.

Liabilities Overview

Please complete the following questions using the most recent financial statement or bank statements for your Rural Hall. The Total Liabilities amount will be calculated automatically once Current and Non-Current Liabilities have been entered.

Current Liabilities *

Must be a whole number (no decimal place).
EG: Accounts payable / creditors - unpaid invoices for maintenance or utilities or services, Accrued expenses - electricity or cleaning or repairs incurred but not yet paid, Deferred income - hire fees received in advance for future bookings, contractor invoices - yet to be paid, loans or finance for upgrades or major repairs

Non-Current Liabilities *

Must be a whole number (no decimal place).
EG: Long-term loans or mortgages, Long-term maintenance provisions

Total Liabilities

This number/amount is calculated.
Total Liabilities will be calculated automatically for you.

Working Capital

This figure will be generated automatically once the above information has been entered.

This number/amount is calculated.

What external funding sources has your rural hall sought? What external funding has your rural hall received?

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Please identify your rural hall's main sources of external funding expected over the next 12 months (for example, grants, government contracts, or foundation income).

Attach a file:

Please upload a list of the amount and name of the organisation that the funding was requested from

Please list the main sources of external funding your rural hall has received in the past 12 months (for example, grants, government contracts, or foundation income).

Attach a file:

Please upload a list of the amount and name of the organisation that the funding has been received from

Final information declaration

* indicates a required field

Please upload any additional supporting information you wish to provide (maximum of two documents).

Attach a file:

A maximum of 2 files may be attached.

For example: supporting research, letters of support, or other relevant material.

Multiple photos should be combined into a single document and compressed to meet file size requirements.

Attachments must be in **PDF, Excel, Word, or JPG** format.

Please note that supporting documents must not exceed **25MB** in total, as files larger than this will not upload successfully.

How did you hear about the JBS Dudding Trust? To help us share future grant opportunities more effectively, please name any internet pages, social media platforms, newspapers, radio stations, or other channels where you would like to hear about upcoming JBS Dudding Trust grant rounds. *

- I have applied to the JBS Dudding Trust in the past
- Word of mouth or personal recommendation
- Internet - Public Trust website
- Internet - Facebook
- Internet - search engine or other funding websites
- Newspaper or other print media
- Radio advertising
- Email newsletter or mailing list
- Direct contact from Public Trust staff
- Community networks or sector forums
- Local council or community notices

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Professional advisor (e.g. accountant, community advisor)

At least 1 choice must be selected.

Feedback on this application process. We welcome any feedback you would like to share about this application process. Your comments help us understand what worked well and where we could improve future applications.

Please provide an estimate of the time (in hours) it took to complete this application. An approximate number of hours is sufficient. *

Do you have any comments or feedback you would like to share about this application process? *

Please enter 'Nil' if you have no comments or feedback, this will enable you to progress further with the application form.

Declaration Privacy Statement

By submitting this application, I confirm that:

- I am authorised by my rural hall to complete and submit this application.
- Where applicable, I am authorised to provide and upload personal information relating to our employees in accordance with the **Privacy Act 2020**.
- To the best of my knowledge, all information provided in this application and in any attached documents is true and correct.

I agree to notify the **Public Trust Charities Team** promptly if any information provided in this application changes or is later found to be incorrect.

I understand that if a grant is approved, my rural hall will be required to comply with any terms and conditions that apply to the grant, including those published on the Public Trust website. This includes applying the funding solely for the purpose outlined in this application. My rural hall may also be required to meet accountability requirements and may be asked to publicly acknowledge the donation from the Trust.

I acknowledge that the information provided in this application is stored in the **SmartyGrants** database and will be held by Public Trust for the purpose of assessing this application, submitted on behalf of my rural hall to the **JBS Dudding Trust** and/or any other associated Trusts.

I understand that this information may be shared with relevant parties for assessment and compliance purposes, including Advisory Board members, independent auditors, and third-party service providers.

I acknowledge that if all requested information is not provided, Public Trust may be unable to assess this application.

My rural hall consents to Public Trust holding this information only for as long as is necessary to assess this application and to meet its legal obligations.

My rural hall also acknowledges that individuals have the right to request access to personal information held about them and to request correction of that information if it is believed to be inaccurate.

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I have read and understood the Declaration and Privacy Statement above. *

Yes

Name of rural hall representative *

Organisation Name

Date *

Must be a date.