

JBS Dudding 2024 Rural Halls Application

Form Preview

JBS Dudding Trust - 2024 Rural Halls maintenance

* indicates a required field

Eligibility - essential reading

Before you answer the questions below please check the JBS Dudding Trust funding region and read the JBS Dudding [Trust Eligibility for Funding Criteria](#).

If you answer **no** to any of the questions in the Eligibility Criteria, you are **not eligible to apply** to the Trust for funding. **PLEASE DO NOT SUBMIT AN APPLICATION AS IT WILL NOT BE CONSIDERED BY THE JBS DUDDING TRUST.**

If your application is relative to the Contestable grant round please refer to the Contestable application process: [JBS Dudding Trust 2024 Contestable grant round](#)

Rural Hall requirements

Is your Rural Hall operating in or assisting the community within the Rangitikei District *

☐ Yes

Only applicants operating or assisting within the Rangitikei District are eligible

Is your Rural Hall application based specifically on a rural hall maintenance request? *

☐ Yes

Only applications based specifically on the maintenance of the Rural Hall are eligible

Funding Eligibility - essential reading

If your Rural Hall is not eligible to apply and your organisation is still looking for funding you may like to visit the Public Trust website [Public Trust Charities](#) or Generosity NZ website [Generosity NZ](#) to search for other grant making organisations.

Any applications with the following circumstances will not be considered.

- Incomplete or late applications - please ensure all questions are answered on the application form and all requested supporting documentation is uploaded. Failure to do so may result in the application not being eligible.
- Requests for retrospective funding.
- Accountability requirements from 2023: any applicant who received funding in the 2023 grant round that has not uploaded a receipt for the grant to the SmartyGrants database will not be considered. (Or who had not made alternate arrangements with the Public Trust as Trustee.)
- Applications from individuals, sports organisations and service clubs or are not a Rural Hall. (Sports organisations and service clubs includes those that have membership fees or who focus on social activities).
- Applications requesting funding for overseas projects.
- Applications not based in or supporting people within the Rangitikei region ([Rangitikei District Council map](#)).

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- Applications not based specifically on rural halls maintenance requests.
- Financial Statements that do not comply with the Reporting Standards set by DIA - Charities Services. You must attach the same completed financial statements you used with your latest Charities Filing return (if applicable) or alternatively copies of your Rural Hall bank statements for the last 12 months.
- Applications requesting funds outside of the funding range. Please note the funding range is: \$2,000 to \$20,000 (EXCL GST)

Have you read and understood the first part of this Application Form entitled: 'Funding Eligibility - essential reading'?

*

☐ Yes

Applicant details

* indicates a required field

Rural Hall details

What Rural Hall are you applying in relation to: *

Organisation Name

If your Rural Hall is a branch of a national body please enter the name in the following format 'ABC Group - Wellington'.

Is your Rural Hall GST registered? *

☐ Yes

☐ No

All funding is GST exclusive. If your application is successful for a grant the amount will need to be recorded as a donation in your financial records.

IRD/GST Number

Must be at least 11 characters, format: 012-345-678

Contact for this application *

Title

First Name

Last Name

Position held *

Contact phone number *

Please provide a daytime contact phone number, including the area code.

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Contact person's email *

Must be an email address.

Tell us about your Rural Hall

* indicates a required field

What does your Rural Hall do?

How many people does your Rural Hall assist per year? *

Approximate figure is sufficient

How many paid staff does your Rural Hall have? *

Please show the number of Full Time Employees

How many volunteers does your Rural Hall have? *

Please show the number of volunteers

How many events were held at your Rural Hall during the last 12 months? If no events were held in the last 12 months please enter 'nil'. *

Word count:

Must be at least 50 words.

Approximately how many people regularly utilised your Rural Hall in the last 12 months? *

Must be no more than 5 characters.

What is your Rural Hall applying for?

Funding request title *

Word count:

In 10 words or less – if you had to give a brief statement to describe your funding request what would you say? e.g. general maintenance on the inside/outside of the hall, disability access, septic tank upgrade, etc.

Please provide more detail of what your Rural Hall would like funding for? *

Word count:

Must be no more than 50 words.

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In 50 words or less please provide details of your Rural Hall project/programme, the expense you wish to have paid for or item you wish to purchase.

Please attach a budget for the maintenance project. If you are purchasing a specific item please attach a quote which MUST be dated within two weeks of the application date *

Attach a file:

CANCELLATION OR REFUND CHECK: Please confirm your Rural Hall has received clear and acceptable terms and conditions of deposit payment in the event of cancellation for each quote *

- ☐ Yes
☐ Not applicable

Does your Rural Hall have any unspent funding from the JBS Dudding Trust from any previous year? If so please provide us with an overview of this including the value, why it has not been spent and when does your Rural Hall expect to spend it? *

Word count:

Must be no more than 100 words.

In 100 words or less

How much funding is your Rural Hall requesting? *

\$

Funding requests must be within the range of: \$2,000 - \$20,000. Please round to the nearest \$. If you are GST registered the amount requested must EXCLUDE GST.

What is the total expected overall cost of your Rural Hall's maintenance expense? *

\$

Tell us how your Rural Hall will fund the remaining balance required? (In the event that only partial funding can be provided for the maintenance project) Include details of other funding applications you have made. Please provide an outline of any fundraising efforts already undertaken toward this purpose. *

Word count:

Must be no more than 100 words.

This is specifically related to the purpose of the application. If you are seeking other grants how much of your Rural Hall's funding is confirmed?

Your Rural Hall financial details

* indicates a required field

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Please attach a copy of your Rural Hall's most recent Financial Statement or balance sheet. If your Rural Hall does not have formal financial statements please provide a full copy of your Rural Hall bank statements for the last 12 months. *

Attach a file:

Financial Statement balance date/ end of financial year - balance date

Note that financial statements must comply with the reporting standards set by Department of Internal Affairs - Charities Services. You must attach the same completed financial statements you used with your latest Charities filing return.

Income & Expenditure

In the questions below please provide financial details using your Rural Hall's most recent Financial Statement or bank statements.

Total Income *

Total Expenditure *

Net Surplus/Deficit *

Assets & liabilities

Current Assets *

E.g. Bank accounts, debtors, stock, term deposits maturing within 12 months.

Non-Current Assets *

E.g. Property, investments, equipment & other assets.

Total Assets *

Current Liabilities *

E.g. Overdrafts, creditors, unused donations with conditions etc.

Non-Current Liabilities *

E.g. Loans, mortgages etc.

Total Liabilities *

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Working Capital (Current Assets less Current Liabilities) *

Sources of funding

Please list your Rural Hall's top 10 sources of external funding (such as grants, government contracts & foundation income) for the next 12 months. For unconfirmed sources of funding, you may write 'unconfirmed' next to it in brackets. Eg: ABC grant (unconfirmed).

PLEASE NOTE: if you do not have any other funding sources please enter "none" and "0" on the first entry, to enable you to progress further through the application.

Funding source/ organisation	Amount	Funding end date
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	Must be a dollar amount.	

Final information declaration

* indicates a required field

Is there any other supporting information you would like to upload? Please limit to 2 documents.

Attach a file:

A maximum of 2 files may be attached.

E.g. Supporting research, letters of support etc.

Attachments must be PDF, Excel, Word or JPG.

Supporting materials cannot exceed 25MB in size, as files exceeding this will not upload.

How did you hear about the JBS Dudding Trust? *

- ☐ I have applied to the JBS Dudding Trust in the past.
- ☐ Word of mouth or recommendation.
- ☐ Internet (Public Trust website).
- ☐ Internet (Facebook).
- ☐ Internet (search engine or other funding websites)
- ☐ Newspaper Media
- ☐ Radio adverts

At least 1 choice must be selected.

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Please name the internet pages, newspapers, or radio stations where you would like to hear about future grant rounds opening

Word count:

Must be no more than 20 words.

Declaration Privacy Statement

In submitting this application form I certify that:

- I am authorised by my Rural Hall to complete and submit this application;
- I am authorised to provide and upload the personal information of our employees in accordance with the Privacy Act 2020, if applicable;
- to the best of my knowledge, all details supplied in this application and any attached documents are true and correct.

I agree that I will contact Public Trust Charities Team immediately if any information provided in this application changes or is incorrect.

I understand that if the Trust approves a grant, my Rural Hall will be required to comply with any terms and conditions applying to the grant, including those set out on Public Trust's website, and be bound by the content of my application to apply the funding for the purpose for which it was requested. My Rural Hall may also be required to comply with the Trust's accountability requirements, and may be asked to publicly acknowledge the donation from the Trust.

I acknowledge that the information contained in this application is stored in the SmartyGrants database and will be held by Public Trust for the purpose of assessing the application submitted by me on behalf of my Rural Hall to the J B S Dudding Trust and/or any other conjoint Trust/s.

I understand the information may be made available to other parties such as the Advisory Board Members, Independent Auditors in the course of enquiries regarding applications and third party suppliers for related purposes.

I acknowledge that if I do not provide all of the information requested, Public Trust may not be able to assess this application.

My Rural Hall gives consent for Public Trust to hold this information for no longer than is required in order to assess this application and to meet their legal requirements.

My Rural Hall acknowledges that individuals may ask for access to personal information held about them and, if they believe the information is incorrect, they are able to request correction of that information.

I have read and understood the Declaration Privacy Statement *

☐ Yes

Name *

☐ Individual ☐ Organisation

Organisation Name

First Name

Last Name

Date *

Must be a date.